



W2W How to Setup Urgent Text Alert on WhenToWork

Choosing to setup Urgent Text Alerts is completely optional.


Home Page



What's New!
Dec 23, 2010 09:49am

A new schedule is ready

You have 1 new message.

WhenToWork on Facebook
 [Become a Fan](#)

EAST BAY REGIONAL PARK DISTRICT LIFEGUARD SERVICE

Welcome Eric Nurse

- Show My Schedule
- Show Everyone's Schedule
- Change My Information (Notifications, Phone, etc) **Click Here**
- Choose Times I Prefer to Work
- Request Time Off (Full or Partial Day)
- Tradeboard - Pick Up Open Shifts
- Send a Message to My Manager
- Staff List
- Who Is Working Right Now
- Bulletin Board
- Sign Out

For problems with your schedule, please [contact your Manager](#)

Problems or comments about WhenToWork?
[Click here to contact WhenToWork Support](#)

My Information



EAST BAY REGIONAL PARK DISTRICT LIFEGUARD SERVICE

Eric Nurse
My Information

Sign-In ID: [Change ID or Password](#) Use your Facebook, Google, etc. login to access WhenToWork

Phone: 2nd Phone: Cell:

All employees can see my phone numbers
 Only my manager can see my phone numbers

E-Mail: enurse@ebparks.org

All employees can see my e-mail addresses
 Only my manager can see my e-mail addresses

[Edit My E-Mail / Text Addresses & Notifications](#)

The following information can only be viewed by your manager:

Address:

Address 2:

City, State, Zip:

Click Here

Edit My E-Mail / Text Addresses & Notifications

Work.com - My Information

Send My Notifications - Windows Internet Explorer

https://www3.whentowork.com/cgi-bin/w2wC.dll/empnotifications.htm?SID=14477420974334

Close

Send My Notifications
via E-mail or Text Message

E-MAIL Address	Notifications
enurse@ebparks.org	Forward W2W Messages <input type="checkbox"/> Shift Traded/Picked Up <input type="checkbox"/> Schedule Published/Reminders <input type="checkbox"/>
	Select / ADD Notifications Delete Address
TEXT MESSAGE Address	Notifications
Add New Address	

Click Here

We do not charge to send, but you may be charged to receive text messages - please note that some of these notification options could generate a lot of text messages - so choose carefully and be sure to check your cell phone company's charges and limitations before setting up.

Done

Internet | Protected Mode: Off

100%

All employees can see my e-mail addresses

Only my manager can see my e-mail addresses

Notification Address Settings

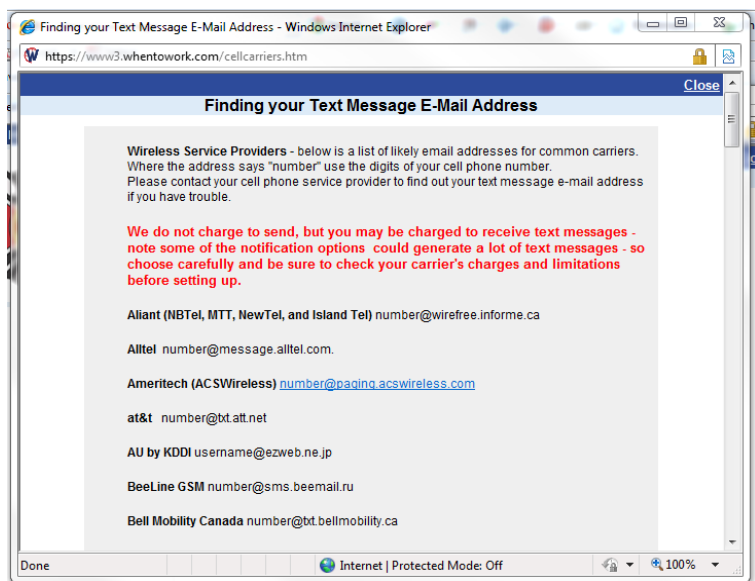
The screenshot shows a web browser window titled "WhenToWork.com - Edit Notification - Windows Internet Explorer". The address bar shows the URL: <https://www3.whentowork.com/cgi-bin/w2wC.dll/empeditnotifications.htm?SID=14477420974334>. The main content area is titled "Notification Address Settings" and contains the following fields and options:

- E-mail Address:** A text input field.
- Use as my "Reply-To" address
- Type:**
 - Regular E-Mail Address
 - Text Message E-Mail Address
- (A text message will be sent with your 4 digit validation code when you Save.)
- [\(Don't know your Text Message address?\)](#)
-
- Forward my WhenToWork Messages
- Forward New Bulletin Board Posts
- New Shift I Can Work Added to Tradeboard
- Send Notifications When an Employees:**
 - Accepts Your Trade/Pickup Shift Offer
 - Requests to Trade/Pickup Your Shift
- Send Notifications when a Manager:**
 - Publishes a Schedule or Sends Reminder
 - UnPublishes a Schedule
 - Changes my Published Shift
 - Approves/Denies My Trade/Pickup
 - Approves/Denies My Time Off Request
 - Creates/Changes a Time Off Entry For Me
 - Sends an Urgent Text Alert

A red arrow points from the text "Click Here" to the "Save" button.

Below the main form, there are additional input fields for "Address 2:", "City, State, Zip: Castro Valley CA 94546".

Finding your Text Message E-Mail Address



AT&T number@txt.att.net

Cingular number@txt.att.net

Metro PCS number@mymetropcs.com

Nextel 10digits@messaging.nextel.com

Sprint PCS @messaging.sprintpcs.com

T-Mobile USA number@tmomail.net

T-Mobile USA (Sidekick) username@tmail.com

Verizon Wireless number@vtext.com.

Virgin Mobile USA number@vmobl.com

Notification Address Settings

WhenToWork.com - Edit Notification - Windows Internet Explorer

https://www3.whentowork.com/cgi-bin/w2wC.dll/empeditnotifications.htm?SID=14477420974334

Notification Address Settings

E-mail Address:
5102568597@tmomail.net
 Use as my "Reply-To" address

Type:
 Regular E-Mail Address
 Text Message E-Mail Address

(A text message will be sent with your 4 digit validation code when you Save.)
[\(Don't know your Text Message address?\)](#)

Forward my WhenToWork Messages
 Forward New Bulletin Board Posts
 New Shift I Can Work Added to Tradeboard

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 Accepts Your Trade/Pickup Shift Offer
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 Creates/Changes a Time Off Entry For Me
 Sends an Urgent Text Alert

1 Enter number and address

2 Click Here

3 Remember to save Before closing

TEXT MESSAGE Address Validate

Send My Notifications - Windows Internet Explorer

https://www3.whentowork.com/cgi-bin/w2wC.dll/empnotifications.htm?SID=14477420974334

Close

Send My Notifications via E-mail or Text Message

E-MAIL Address	Notifications		
enurse@ebparks.org	Forward W2W Messages	Shift Traded/Picked Up Schedule Published/Reminders	Select / ADD Notifications Delete Address
TEXT MESSAGE Address	Notifications		
5102568597@tmomail.net To validate this address enter the code you received by text message.	Urgent Text Alerts		Select / ADD Notifications Delete Address
<input type="text"/> <input type="button" value="Validate"/>			
Add New Address			

We do not charge to send, but you may be charged to receive text messages - please note that some of these notification options could generate a lot of text messages - so choose carefully and be sure to check your cell phone company's charges and limitations before setting up.

Done Internet | Protected Mode: Off 100%

Enter texted code and click Validate

Congratulations!

Now you should be setup to receive Urgent Text Alerts

