



Signing Up For Shifts on When to Work

Signing Up for Shifts

- In order to pickup available shifts, click on the “Show Everyone’s Schedule” button.

HOME Schedule Info Prefs Time-off Trades Messaging

FIRE DEPT

EAST BAY REGIONAL PARK DISTRICT LIFEGUARD SERVICE

Welcome Jane Doe

- Show My Schedule
- Show Everyone's Schedule
- Change My Information (Notifications, Phone, etc.)
- Choose Times I Prefer to Work
- Request Time Off (Full or Partial Day)
- Tradeboard - Pick Up Open Shifts
- Send a Message to My Manager
- Staff List
- Who Is Working Right Now
- Bulletin Board
- Sign Out

What's New!
Jan 13, 2011 05:26pm
A new schedule is ready

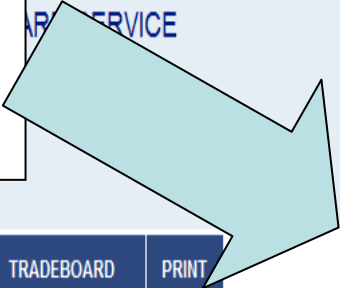
WhenToWork on Facebook
Become a Fan

For problems with your schedule, please [contact your Manager](#)

Select Facility



Narrow the search results down to a specific facility.



SIGN-OUT

Jan 13, 2011
05:37pm

MY SCHEDULE

Everyone's Schedule

TRADE MY SHIFTS

TRADES OFFERED

TRADEBOARD

PRINT

Display:


◀ Week of Jan 8, 2011 📅 ▶

| Saturday Jan-8 | Sunday Jan-9 | Monday Jan-10 | Tuesday Jan-11 | Wednesday Jan-12 | Thursday Jan-13 | Friday Jan-14 |
|---|---|---|---|---|---|---|
| Lifeguard 1 - Contra Loma | Lifeguard 1 - Contra Loma | Lifeguard 1 - Contra Loma | Lifeguard 1 - Contra Loma | Lifeguard 1 - Contra Loma | Lifeguard 1 - Contra Loma | Lifeguard 1 - Contra Loma |
| 9:30am - 6:15pm (Unassigned) (Unassigned) (Unassigned) (Unassigned) | 9:30am - 6:15pm (Unassigned) (Unassigned) (Unassigned) (Unassigned) | 9:30am - 6:15pm (Unassigned) (Unassigned) (Unassigned) (Unassigned) | 9:30am - 6:15pm (Unassigned) (Unassigned) (Unassigned) (Unassigned) | 9:30am - 6:15pm (Unassigned) (Unassigned) (Unassigned) (Unassigned) | 9:30am - 6:15pm (Unassigned) (Unassigned) (Unassigned) (Unassigned) | 9:30am - 6:15pm (Unassigned) (Unassigned) (Unassigned) (Unassigned) |
| Lifeguard 3 / 2 / PIC - Contra Loma | Lifeguard 3 / 2 / PIC - Contra Loma | Lifeguard 3 / 2 / PIC - Contra Loma | Lifeguard 3 / 2 / PIC - Contra Loma | Lifeguard 3 / 2 / PIC - Contra Loma | Lifeguard 3 / 2 / PIC - Contra Loma | Lifeguard 3 / 2 / PIC - Contra Loma |
| 9:30am - 6:15pm (Unassigned) | 9:30am - 6:15pm (Unassigned) | 9:30am - 6:15pm (Unassigned) | 9:30am - 6:15pm (Unassigned) | 9:30am - 6:15pm (Unassigned) | 9:30am - 6:15pm (Unassigned) | 9:30am - 6:15pm (Unassigned) |

For problems with your schedule, please [contact your Manager](#)

Select Unassigned Shift

HOME Schedule Info Prefs Time-off Trades Messaging Staff On Now Bulletins HELP



EAST BAY REGIONAL PARK DISTRICT LIFEGUARD SERVICE
Jane Doe
Weekly View

SIGN-OUT
Jan 13, 2011
05:37pm

MY SCHEDULE
Weekly Monthly Upcoming Daily View Schedule
Chart In-Out TRADE MY SHIFTS TRADES OFFERED TRADEBOARD PRINT

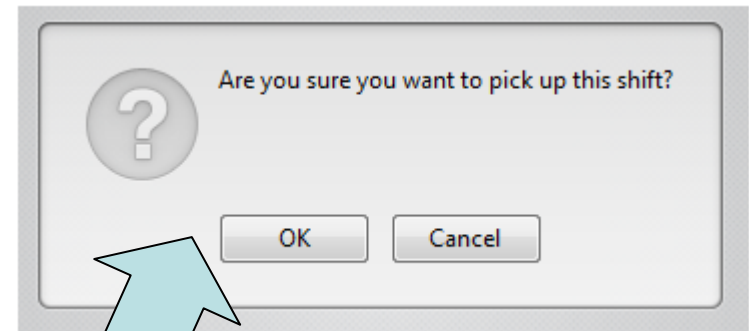
Display: Contra Loma

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For problems with your schedule, please [contact your Manager](#)

Picking Up the Shift



On the popup that appears, choose to pickup this shift and then confirm that you are sure you want to pick up the shift.

You are now assigned to the shift!

